

**MINUTES OF MEETING OF BOARD OF TRUSTEES  
OF  
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday March 12, 2020. Kevin Kumpf, Michael Shaw, Lynn Romas, Andrea Baysinger, Tom Reberger, Amy Burke Adams, and Charley Jackson were present.

**I. Call to Order**

The meeting was called to order at 7:00 p.m. Board President Tom Reberger led those in attendance in the pledge, and Superintendent Fritz offered the prayer.

**II. Consent Agenda**

**A. Claims**

**B. Board Meetings**

Regular Session Minutes for February 13, 2020

**C. Field Trips**

None at this meeting

**D. Personnel**

**A. LEAVES OF ABSENCE**

1. Certified

a. FMLA	NCMS	Jon Russell
b. FMLA	VBE	Sarah DeLong
c. FMLA	CA	Mary Graves
d. FMLA	ME	Karen Phillips
e. FMLA	NHS	Michael Ben Reed
f. FMLA	NHS	Broc Miller
g. FMLA	NCMS	Marie Bettenbrock
h. FMLA	FPE	Courtney Hetrick
i. FMLA	NCMS	Kelli Lee
j. FMLA	CCHS	Jeff Bell

2. Non-Certified

a. FMLA	ESE	Mindy Hoopingarner
b. Employee Not Eligible for Leave	FPE	Margie Warner
c. Medical Leave of Absence	TRANS	Katrina Hughes
d. Employee Not Eligible for Leave	MAINT	Richard Foy

**B. RETIREMENTS**

1. Certified

a. Special Education Teacher	NHS	Beverly Higham
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*Effective at the end of the 2019-2020 school year*

2. Non-Certified

None

3. Place on Retirement Index

None

**C. RESIGNATIONS**

1. Certified

None

2. Non-Certified			
a. 29-hr Instructional Assistant	VBE		Stacy Fosdick
b. 29-hr Instructional Assistant	ESE		Jessica Nuckols
3. ECA Resignations			
a. Asst. Soccer Coach	NHS		Nathan Logue
4. ECA Lay Coaches	None		
D. TRANSFERS			
1. Certified	None		
2. Non-Certified	None		
E. EMPLOYMENT			
1. Certified	None		
2. Non-Certified	None		
3. Supplemental	None		
F. EXTRA-CURRICULAR			
1. Extra-Curricular Certified			
a. Asst. Girls' Track Coach	NHS		Trinity Kirby
2. Extra-Curricular Non-Certified	None		
3. Extra-Curricular Lay Coach			
a. Asst. High School Track Coach	CCHS		Travis Strauch
b. Jr. High Girls' Track Coach	CCHS		Charles Blane Crabb
4. Supplemental	None		
G. CHANGES			
1. Certified	None		
2. Non-Certified	None		
3. ECA-Lay Coaches			
a. Supplemental Softball to 50% Asst.	NHS		Steve Clark
b. Asst. Softball to 50% Asst. Softball	NHS		Ashley Hughes
H. VOLUNTEERS			
1. CLASSROOM			
<u>East Side Elementary</u>			
a. Frederick Dowell			
b. Ciarra Grigsby			
c. Andrea Modesitt			
d. Melissa Stevens			
<u>Jackson Township Elementary</u>			
a. Jerad Heffner			
b. Sylvia Kirchner			
c. Ryan Penrod			
d. Stephanie Schopmeyer			
e. Autumn Sheese			
<u>Van Buren Elementary</u>			
a. Lindsey McClure			

## 2. ATHLETICS/ECA

### Clay City Jr/Sr High School

- a. Jarrid Stagg – Track & Field
- b. Ryan Swearingen – Boys' Golf
- c. Jonathon Allender - Band

### Northview High School

- a. Leroy Dickerson III – Football Assistant
- b. Michelle Engle - Choir

## I. TERMINATIONS

- a. None

Mr. Kumpf moved to accept the consent agenda items. Mr. Jackson seconded, and the motion was approved by a 7-0 vote.

## III. Comments from Patrons

None at this meeting.

## IV. Old Business

### A. **Board Policy Appendix K – Alcohol and Controlled Substance Testing Policy for Commercial Drivers License (CDL) Employees – Revision – Second Reading**

Mr. Romas moved to accept the recommendation to approve the second reading of the revision to Board Policy Appendix K – Alcohol and Controlled Substance Testing Policy for Commercial Drivers License (CDL) Employees. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

Following the vote, Mr. Reberger noted that the policy change had come at the recommendation of the Indiana School Boards Association, so this would be consistent with their recommended language.

### B. **Bus Driver Handbook Revisions – Second Reading**

Mr. Jackson moved to accept the recommendation to approve the second reading of the revision to the Bus Driver Handbook. Mrs. Baysinger seconded, and the motion was approved by a 7-0 vote.

## V. Superintendent's Report

Superintendent Fritz noted the following:

- Reference was made to the 2019 annual report from which the school corporation had received an accountability grade of "B". There had also been "hold harmless" notices in the report, and Superintendent Fritz had been pleased with that.
- Spring break will be coming up, and everyone was wished a safe, enjoyable, and hopefully healthy spring break.
- A brief overview of the school corporation's coronavirus plans and procedures was presented, as follows:

- A mass illness plan had been developed by the Vigo County School Corporation; they had been gracious enough to share that plan, so it had been developed and tailored for this corporation.
- Today, Superintendent Fritz had met with district leaders and representatives from the Clay County Health Department to review plans in detail, from curriculum to transportation to food services, the whole gamut of every department. It had been a good meeting with ideas being brainstormed, which collectively will enhance this corporation's plan.
- Superintendent Fritz will meet with building principals tomorrow, and they will be going over their plans as well.
- Tomorrow Superintendent Fritz will release the protocols and the plans that are in place, not only from his office, but also from the wellness plan, as well as a letter from the school corporation head nurse Lynn Stoelting and the health department. This information will be released to the school corporation family and to the media.
- Out-of-state field trips have been canceled, at the recommendation of the health department and also the governor's office.
- All ECA evening activities have been postponed through spring break, whether in-house or traveling, even within state. Some will be re-scheduled, hopefully after spring break.
- Superintendent Fritz has worked closely with local and state agencies and with Lynn Stoelting to develop a plan for encouraging good handwashing techniques and encouraging parents to keep sick kids home and encouraging sick staff members to stay home. He noted that Jesse Trunnell had done a very good job directing his staff to do some deep cleaning; Mr. Trunnell had gotten ahead of the game and ordered a lot of supplies ahead of other school corporations, so the school corporation is in very good shape.
- eLearning plans are being reviewed, and plans are being made for additional days, if needed. Superintendent Fritz noted that the governor had made an announcement that school corporations could have 20 hold harmless days that could be utilized. There are four eLearning days left, so those would probably be utilized first, but after that, the school corporation could ask for 20 waiver days. He hoped it would not come to that.
- Superintendent Fritz stressed that they were working to keep level heads, which he acknowledged was difficult to do with the state, national, and international issues. Plans were moving deliberately, but it continued to be a moving target that changes by the hour, and adjustments would be made as needed. He added that the school corporation has great people in place, and safety is always first in Clay Community Schools.
- Superintendent Fritz expressed his appreciation for the Board's involvement and support.

## **VI. New Business**

### **A. Annual Financial Report**

Director of Business Affairs Mark Shayotovich offered a PowerPoint presentation for the annual financial report. A copy of his report will become a part of the official minutes.

## **B. Buildings and Grounds Report**

Director of Extended Services Jesse Trunnell offered a PowerPoint presentation for the buildings and grounds report. A copy of his report will become a part of the official minutes.

## **C. 2-Hour Delay Waiver for Classified Instructional and Office Staff**

Mrs. Adams moved to accept the recommendation to waive the 2-hour delay time missed by Category II and III Classified Instructional and Office Staff for February 13 and February 14, 2020. Mr. Jackson seconded, and the motion was approved by a 7-0 vote.

## **D. Student Handbooks Changes – First Reading**

This was a first reading for proposed changes to student handbooks, so no vote was necessary. The student handbooks are to be brought back for a second reading and approval in April.

## **E. Indiana State Match for Fiber Construction Grant**

Mr. Kumpf moved to accept the recommendation to grant permission to Director of Technology Bill Milner to apply for the Indiana State Match for Fiber Construction Grant, which, if received, would pay for 10% of the fiber construction costs for the WAN, with the balance to be paid by the USAC. Mr. Romas seconded, and the motion was approved by a 7-0 vote.

## **F. Request to Bid Computer Hardware**

Dr. Shaw moved to accept the recommendation to grant permission to Mr. Milner to bid computer hardware to replace the desktop computers at CCE, ESE, FPE, JTE, ME, SE, VBE, CO, Transportation and Maintenance. Mr. Jackson seconded, and the motion was approved by a 7-0 vote.

## **G. National Foundation for Governors' Fitness Award**

Dr. Shaw moved to accept the recommendation to grant permission to North Clay Middle School Principal Chris Ross to apply for the National Foundation for Governors' Fitness Award, which, if received, would provide \$100,000 to purchase fitness equipment for the school. Mrs. Baysinger seconded, and the motion was approved by a 7-0 vote.

## **H. Donation of Old Jackson Township Oven**

Mr. Romas moved to accept the recommendation to approve donating the old Jackson Township Elementary oven to Anchor Church. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote.

## **I. Request to Purchase Hurdles for Northview High School**

Mr. Jackson moved to accept the recommendation to allow Northview High School to purchase 40 hurdles for the NHS Track & Field program, utilizing \$6,050.00 from ECA funds to purchase these items. Mr. Kumpf seconded, and the motion was approved by a 7-0 vote.

## **J. Request to Purchase and Accept Donations for Scorer's Table for Clay City High School**

Mrs. Baysinger moved to accept the recommendation to allow Clay City Jr/Sr High School to purchase a new scorer's table for their gymnasium at a cost of \$3,509.63, utilizing donations of \$2,000 each from the Clay City Lions Club and the Clay City VFW, with the balance of the donations deposited into the Clay City High School Athletic Fund. Mr. Jackson seconded, and the motion was approved by a 7-0 vote.

## **VII. Board Member Comments**

**Kevin Kumpf** commented regarding the "B" grade the school corporation had received; he believed the school corporation was doing quite well, and he congratulated all of the schools for their hard work to get that. He offered his thanks to Mark Shayotovich and Jesse Trunnell for their reports. He also thanked Central Office personnel, all administrators, for making the board members' jobs easy with the way they run things.

**Michael Shaw** also thanked Mr. Shayotovich and Mr. Trunnell for their presentations. He commented regarding the coronavirus issue, noting that we hadn't been in territory like this since Typhoid Mary, and it was a tough place to be. He couldn't be more thankful and appreciative of the incredible staff and administration, from Mr. Fritz on down, for the incredible job they are doing.

**Lynn Romas** referenced Mr. Trunnell's report when he commented that he thought it was great to be able to do that many things in our budget and the funds are still healthy. He added that, in this time of coronavirus and eLearning days, Mr. Milner had done a good job with the Chromebooks so kids could still learn while staying at home.

**Charley Jackson** added his thanks to Mr. Shayotovich and Mr. Trunnell for their presentations. He noted that he appreciated Superintendent Fritz and his team for staying on top of things.

**Amy Burke Adams** shared that she had the good fortune for the last month or so to travel to some of the counties to the north of us, and what she is hearing is how well others see Clay County doing. She deemed that to be quite a compliment, and she appreciated hearing that. Mrs. Adams also shared that she had retired a few months ago after a 21-year career with the federal government, as federal law enforcement, and about 10 years ago, they had started what was called C.O.O.P. training, which was an acronym for Continuation Of Operations Protocol. This would have been used in response to natural disasters, pandemics, and things like that. She presumed that Indiana probably had the same type of protocol training as the training the federal government had done for the last decade, so there would be plans in place. She stated that she had no concerns herself about anything drastic happening, but she agreed with Superintendent Fritz that it would be important for people to keep their heads about them and remain calm. This is something we've trained for and we're prepared for.

**Tom Reberger** commented, once again, that we do lots of things very well in Clay Community Schools.

## **VIII. Future Agenda Items**

None at this meeting.

## **IX. Adjournment**

Having exhausted all agenda items, the meeting was adjourned at 8:47 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.